



BANKCARD SERVICES COMPANY
AMERICA'S LINK TO PAYMENT PROCESSING

ACH Change Request Form

This form is for changing the checking account information from which you have previously authorized Datalink to debit your fees and deposit your funds. Please fill out and return via mail to Datalink Bankcard Services 10215 Miller Rd. Ste 200 Dallas, TX 75238 or fax **214-342-9797** along with a voided check for the new account. A letter from your bank, on letterhead, verifying the account number and transit routing number can be used in lieu of a check. Please note that this change will only affect your Visa / MasterCard funds, if you accept American Express or Discover, please contact them directly to change your banking information.
American Express # 1-800-528-5200
Discover # 1-800-347-2000

Today's Date _____ Effective Date _____

Merchant Name _____

Merchant Number _____

New Bank Name _____ Phone # _____

Transit # (ABA Routing) _____ (this must be 9 digits long)

Account # (DDA) _____

Authorized Signature **(MUST BE PRINCIPAL SIGNER ON ACCOUNT AND APPLICATION)**

Printed Name

Title

Attach Voided Check Here